

**INVITATION FOR SUBMITTING OFFERS
FOR THE
PROCUREMENT OF ELEVEN (11) 2,5 TON ELECTRIC FORKLIFT TRUCKS
FOR THE NEEDS OF CRUISE TERMINAL OF PPA
OF BUDGET 440.000 euros (plus VAT)**

**Piraeus, Greece
January 2026**

TABLE OF CONTENTS

1. DEFINITIONS	4
2. CONTRACTING AUTHORITY.....	5
3. SCOPE OF TENDER	5
4. LEGAL & REGULATORY FRAME	5
5. TENDER PROVISIONS	5
6. SUBMISSION OF OFFERS - OFFER DOCUMENTATION	6
7. ELIGIBILITY OF PARTICIPATION - PREQUALIFICATION CRITERIA.....	7
8. GUARANTEES.....	7
9. AWARD CRITERION	8
10. PARTICIPATION DOCUMENTS AND TECHNICAL OFFER.....	8
11.FINANCIAL OFFER	9
12.EVALUATION PROCESS	9
13.PAYMENT TERMS	10
ANNEX A: TECHNICAL DESCRIPTION	11
ANNEX B: FINANCIAL OFFER SUBMISSION FORM.....	19
ANNEX C: FORM OF TENDER PARTICIPATION BANK GUARANTEE LETTER	20
ANNEX D: FORM OF GOOD PERFORMANCE BANK GUARANTEE.....	21
ANNEX E: FORM OF ADVANCE PAYMENT BANK GUARANTEE	22
ANNEX F: COMPLIANCE TABLE	23

1. DEFINITIONS

For the purposes of understanding the terms of this Call, definitions of the following terms are given herein below:

- a) **"Assigning Company"** or **"the Company"** or **"PPA S.A."**: the societe anonyme under the corporate name "Piraeus Port Authority S.A."
- b) **"Concession Agreement"** means the 24.6.2016 amendment and codification into a single text of the Concession Agreement of 13.2.2002 between the Hellenic Republic and Piraeus Port Authority S.A., which was ratified by Law 4404/2016 as in force.
- c) **"Authorized Representative"**: a legal representative of the Candidate (according to the Candidates statutes/bylaws) thereof or a specifically authorised representative (by a decision issued by the Candidate's competent body), as the case may be, who has the power to bind the Candidate and also has the authority to sign and submit the Candidate's Offer;
- d) **"Solemn Declaration"**: refers to the Solemn Declaration as per Law 1599/1986 or in the case of a foreign candidate a text of analogous form of evidence, in accordance with the provisions of the country of provenance thereof signed by the Authorized Representative. In all cases where there is a reference to the term "Solemn Declaration", it is intended that such is effected by certification of the original signature of the signatory;
- e) **"Tender"** or **"Call"**: the said document;
- f) **"Candidate"**: The Legal Entities, Companies participating in the Tender by submitting an Offer for the supply of equipment and services that are subject matter of this Call for Tender.
- g) **"Interested party"** means Legal Entities, Companies which intend to take part in the tender procedure by submitting an offer.
- h) **"Contractor"** or **"Supplier"**: the candidate to whom the procurement contract will be awarded, by virtue of the contract to be drafted and signed"
- i) **"Eligible Bank"**: means a credit or financial institution or insurance company within meaning of Article 14(1)(b) or (c) of Law 4364/2016 operating lawfully in an EU, EEA or OECD or Financial Action Task Force (FATF) country, which in accordance with the applicable provisions have such a right, or in a country with a credit rating for long-term investments of at least A- (or equivalent) or higher from at least any two of the rating's agencies Moody's, Standard & Poor's or Fitch. Also ETAA - TSMEDE Fund is considered as acceptable Institution.
- j) **"Tender Evaluation Team"** or **"Committee"** means the PPA Tender Evaluation Committee which consists of senior company executives and will be established by PPA's competent management bodies' decision.
- k) **"Third Party Inspection Company"** means the accredited Third Party Inspection Company who will undertake the task of supervision of the entire project according to the present Call and its Annexes.

2. CONTRACTING AUTHORITY

The Contracting Authority is PPA SA.

The address to which the offers are submitted is:

Piraeus Port Authority S.A.

PPA SA Headquarters

Procurement Department Office 209

Akti Miaouli 10, st.

185 38, Piraeus, Greece

3. SCOPE OF TENDER

The scope of the tender is the **‘Procurement of eleven (11) 2,5 tons Electric Forklift Trucks for Cruise Terminal of PPA S.A.’** with a maximum delivery time of seven (7) months from contract date, in terms of Delivery Duty Paid (DDP), ready to operate at PPA Cruise Terminal of PPA S.A.

Note that for the successful completion of the procurement, the selected supplier shall undertake at no extra cost for PPA:

- a. the forklift’s transportation and fees,
- b. custom clearance process and fees,
- c. homologation procedure and related fees,
- d. the process of obtaining the relevant type approval and the relevant license plates for the forklift trucks in Greece, according to the applicable and latest Greek and EU legislation, as in force, by providing all the necessary documents to the competent Greek authorities and proceeding with any necessary acts for this purpose,
- e. the on-site technical and operational training at PPA S.A. premises for the provided equipment,
- f. the delivery of any spare parts, special tools and additional equipment requested within this call.
- g. The first (initial) and the two (2) subsequent (periodic) maintenance provided by the manufacturer's maintenance program, at his own responsibility and expense (materials & labor). The offer will state exactly what the three (3) above maintenance includes and after how many hours of operation of the forklifts they are performed.

4. LEGAL & REGULATORY FRAME

The tender procedure shall be conducted in accordance with:

- i. Law 4404/2016 (Government Gazette 126/A/8.7.2016) and the Concession Agreement on use and exploitation of certain areas and assets within the Port of Piraeus of 24 June 2016 ratified by Article 1 of that Law, together with its annexes, which agreement was entered into between the Hellenic Republic and PPA, under which the Hellenic Republic granted PPA the exclusive right to hold, use, manage, maintain, improve and exploit the assets conceded to it, in accordance with the terms of the agreement.
- ii. The EU General Data Protection Regulation in force (EU 2016/679) and Greek Law 4624/2019.
- iii. All relevant applicable Greek legislation in general.
- iv. The applicable PPA Contracts and Sub concessions Regulations.
- v. The provisions, terms and conditions outlined within the present Call.

5. TENDER PROVISIONS

Since PPA S.A. is a private-owned company, no objections in relation to the content of this bid invitation (if submitted) will be examined by PPA. The tender will be held in one stage.

PPA S.A. is not obliged to finally award the contract and is entitled to assign it or not, to postpone, repeat or cancel the procedure for choosing a supplier in whole or in part at any stage, without any obligation to pay a fee or remuneration to Candidates.

Where the procedure is postponed, repeated or cancelled, offers which have already been submitted and have not been unsealed, may be returned to the Candidates, unless otherwise stated.

Candidates participate in the tender procedure at their own responsibility and are not entitled to any compensation for expenditure relating to participation in the tender procedure, and for preparing and submitting the tender.

Submission of an offer in the tender procedure will constitute a presumption that each Candidate accepts the terms of this Call for Tender, has been apprised of the tender documents and information and is fully aware of the implementation conditions. In particular, the Candidates are obliged to fully apprise themselves of all project implementation conditions including all those specified in this Call and consequently submission of an offer in the tender procedure shall be a presumption that the Candidate/s: Have checked, are aware of and accept all technical conditions for the offered items.

6. SUBMISSION OF OFFERS - OFFER DOCUMENTATION

Interested parties are invited to submit their offer (alternative/second offers are excluded) until **Monday 02 February 2026 at 15:00** by email to the following email address: procurement@olp.gr.

Offer submission will be completely electronically through email as follows:

1. Each offer should consist of two (2) individual folders: a. the **participation documents and technical offer** folder according to tender terms and b. the **financial offer** which should be protected with separate/different passwords.
2. Both aforementioned folders should be protected with separate/different passwords. The passwords will be sent to PPA separately at each evaluation stage of the tender to a specific e-mail which will be notified by PPA S.A. to all participants.
3. The offers' files only (not the passwords) should be sent directly to Procurement Department by the candidates at the following e-mail: procurement@olp.gr before the tender's expiry deadline with the indication: **"Offer for procurement of eleven (11) 2,5 tons electric forklift trucks for PPA Cruise Terminal needs"** The maximum acceptable size of each electronic offer should be 50 Mbytes, while the acceptable type of offers' compression is .zip (not .rar).
4. On the date and time of each evaluation stage (i.e. a. participating documentation – technical evaluation, b. financial evaluation), the requested passwords only (different password for each stage) should be sent to the group email which will be notified by the PPA to all participants in due time with the indication: **"Offer for procurement of eleven (11) 2,5 tons electric forklift trucks for PPA Cruise Terminal needs"**.

Interested candidates may receive additional information or clarifications in relation to the present Tender, by submitting questions up to **three working (3) days (included)** prior to the expiry of the time limit for the submission of offers in writing to PPA Procurement Department by e-mail to procurement@olp.gr;

After the lapse of the above time limit, no other communication or request for clarification as to any tender terms may be acceptable.

Offers shall bind the Candidates for at least four (4) months from the submission deadline date. Any offer which sets forth a term of validity less than the above mentioned shall be rejected.

Participants are advised that they may be requested to extend the validity of their proposals for additional period until the contract award is completed.

It is at PPA S.A.'s sole discretion to cancel the whole bidding process without compensation to the bidders at any stage of the tender procedure.

7. ELIGIBILITY OF PARTICIPATION - PREQUALIFICATION CRITERIA

7.1 Eligible candidates for the tender procedure

Eligible candidates to participate in the tender procedure are individual contracting enterprises which are entered in the General Electronic commercial Register of companies (GEMI) or in a register of the country in which the company is established. Joint ventures, consortiums, or partnerships/union of companies will not be considered.

8. GUARANTEES

The guarantees required (participation/advanced payment/good performance) for this tender procedure may be in one of the following forms:

- Letters of Guarantee in accordance with Annexes C, D, E
- Deposit to PPA (one of the following PPA bank accounts) as a guarantee of the respective amount of money.

FINANCIAL INSTITUTION	BANK ACCOUNT (IBAN)
ΕΘΝΙΚΗ ΤΡΑΠΕΖΑ	GR1501101900000019050500651
ALPHA BANK	GR7101401250125002320006462
EUROBANK	GR4902600250000440201113841

The Participation Guarantee Letter will amount to four thousand euro's (4.000,00 €) with duration two (2) months longer than the validity of the offer according to Annex C. The Tender Participation Bond shall be seized by PPA if, while it is in effect, (a) the tenderer withdraws its tender or (b) the tenderer declared as interim Supplier does not submit the award documentation in good time or does not come forward in good time to sign the contract or (c) the above Candidates provide false evidence or information relating to the grounds of disqualification. The Participation Bond may be returned to unsuccessful Candidates within fifteen (15) working days from the completion of the Tender (contract signature is considered as tender completion) and to the successful Candidate upon signature of the agreement.

Regarding the 30% advance payment on the net total contractual value, the Contractor will submit to PPA an Advance Payment Letter of Guarantee of equal amount according to Annex E upon contract's signature. The Advance Payment Letter of Guarantee will be returned to the Contractor after the final payment of 10%.

The winning bidder will sign a contract. A Good Performance Guarantee of the contract terms upon signing the Contract is required. The Good Performance Guarantee will be issued in accordance with Annex D by a financial institution lawfully operating in Greece or other country acceptable by PPA in favour of PPA for an amount equal to 5% of the total amount of the contract, not including VAT.

The good performance guarantee will have at least a two-year validity and must be valid until the end of the warranty period of the equipment. For this reason, the Supplier may be requested to extend the validity of the good performance Letter of Guarantee. This performance guarantee will ensure the proper, flawless and timely implementation of the contract terms and timely and proper performance of its obligations to the PPA.

9. AWARD CRITERION

Award criterion is the the most advantageous offer on the basis of the best price-quality ratio as specified in **Article 12**.

10. PARTICIPATION DOCUMENTS AND TECHNICAL OFFER

Each Candidate in order to participate in this tender procedure and in order to prove the fulfilment of the above mentioned prequalification criteria of Article 9 should submit, on pain of rejection of the Offer, the following participation supporting documents as originals, legally certified copies or valid, simple, clear and easy-to-read information where applicable:

- A.** Business profile (i.e. company profile presentation, company organization, offered products, customers, supplier network etc.)
- B.** Authorized representative full contact details (including full name, address, and email address)
- C.** The Participation Letter of Guarantee or confirmation of submission of payment as mentioned within par 8 and Annex C
- D.** Recent Economic Data proving financial adequacy (i.e. social security clearance certificate , tax certificate, published financial statements etc.),
- E.** Technical Description of all offered items including warranty and delivery time, details in line with the structure and the technical requirements mentioned within Annex A of the present Invitation. Candidates must submit ANNEX A - Technical Specification Table, filled in with the offered equipment specifications, as part of their Technical Offer.
- F.** Compliance Table as per Annex F completed by the candidate for demonstration of compliance with the tenders minimum technical requirements
- G.** Relevant compliance with quality standards of the forklifts manufacturer (ISO 9001, ISO 14001) or equivalent
- H.** A solemn declaration, affirming that:
 - 1. The Candidate is not bankrupt, in liquidation, is not in compulsory receivership, or bankruptcy compromise, the Contractor's operations have not been suspended or it is not any similar situation under any similar proceedings, is not in proceedings to be declared bankrupt or in proceedings to be placed in compulsory liquidation or compromise with creditors and is not in any similar situation (restructuring, etc.)
 - 2. The managing partners in the case of a limited or general partnership or limited liability Company, and the Chairman and Managing Director in the case of a Société Anonyme or the natural persons exercising management functions in all other cases must not have been convicted on the basis of a final judgement for:
 - a. participation in criminal organizations within the meaning of Article 2(1) of Council Framework Decision 2008/841/JHA
 - b. bribery within the meaning of Article 3 of Council Act of 26 May 1997 and Council Framework Decision 2003/568/JHA.
 - c. fraud within the meaning of the Directive (EU) 2017/1371
 - d. money laundering within the meaning of repealed by the Directive (EU) 2015/849
 - e. Embezzlement, Fraud, Extortion, Forgery, Perjury, Bribery according to the Penal Code or crimes similar in their specific aspects to the above, provided for in foreign legal orders.
- I.** Legal representation Certificate issued by GEMH or by the corresponding Registry of Commerce of the country in which the company is established (for foreign Candidates).
- J.** GEMH registration certificate or registration certificate issued by the the corresponding Registry of Commerce of the country in which the company is established (for foreign Candidates).
- K.** List of sales accompanied by relevant proof of sales of similar electric forklifts during the last five years (such as contract abstracts, invoices, customers certificates/letters etc.).

Note that the corresponding certificates (that the Candidate/s is/are not bankrupt, not in liquidation, etc.), issued by the competent authorities of the country in which the company is established must be submitted, along with other supporting documents requested to the Candidate/s and must be in effect on the date the contract is to be signed. If the said certificates are not issued by the relevant country, they may be replaced by a sworn statement or, if there is no provision for such in the laws of the country of establishment, by a solemn declaration before a judicial or administrative authority, notary public or competent professional body of the country of origin or provenance.

The abovementioned participation supporting documents must be valid at the time of contract signing and should be resubmitted by the candidates upon request of PPA.

All documents have to be submitted either in Greek and/or in English language.

If they are not submitted in Greek or in English language, they must be accompanied by an official translation to Greek or English in order to be deemed as acceptable.

IMPORTANT NOTE

Participants offering non EU manufactured equipment must secure spare parts interchange ability with spare parts available at European market and have to clearly state it within their binding technical offer.

11.FINANCIAL OFFER

The Financial Folder will contain the Financial Proposal form as per **Annex B** filled and signed. Each candidate submits only one financial offer. The offered prices will be expressed in euros (€), limited to two decimal places, and will bind the candidate throughout the validity of the Offer. The mentioned costs, as stated in Annex C, will be fully born by the candidate. Participants are requested to submit a financial offer according to the requirements of Annex B.

12.EVALUATION PROCESS

The evaluation committee appointed by PPA shall evaluate the proposals on the basis of their responsiveness to the requirements set by this Call, applying the evaluation criteria as follows:

Evaluation of Technical Proposal/ Technical Score:

Technical Score (St)= maximum total points 100, according to “Minimum Technical Requirements – Scoring Criteria” Table values of ANNEX A

The formula for determining **the Financial Score (Sf)** shall apply as follows: **Sf = 100 X FM/F**

Where:

- Sf is the financial score;
- FM is the lowest priced Financial Proposal and
- F is the price of the proposal under consideration.

Proposals will be ranked according to their **combined technical (St) and financial (Sf) scores** using the weights

Where:

- T = the weight of 60% given to the Technical Score;

→ P = the weight of 40% given to the Financial Score; and

→ T + P = 1.

The combined technical and financial score, S, is calculated as follows:

$$\underline{S = St \times T \% + Sf \times P \%}$$

The Candidate achieving the highest combined technical and financial score (S) will be ranked first and will be the temporary winning bidder.

In the event of an absolute tie the Candidate with the highest St score will be ranked first and will be the temporary winning bidder.

13. PAYMENT TERMS

- 30% payment in advanced within ten days after contract signature and with the obligation to submit an equal amount advance payment letter of guarantee, as per the form of Annex E.
- 60% payment upon equipment arrival.
- 10% payment upon PPA SA final acceptance of the equipment.

ANNEX A: TECHNICAL DESCRIPTION

General Requirement

The electric-powered 2.5-ton forklift trucks will be capable to handle unitized cargo and ISO pallets within ISO containers with great versatility and maneuverability for optimum space utilization. The forklift must be reliable and must have been built, on a tested platform with high stability and durability, only with branded quality components in order for the operators to drive consistently and safely.

The machine must be equipped with a quick and easy troubleshooting system for operators, so the troubleshooting time to be reduced to minimum and high availability to be maintained.

The machine must comply with the most recent operator health and safety guidelines and must be equipped with all safety features that will make the operation as comfortable and safe as possible.

Safety features, such as: Load weight indicators, Stability control system, Automatic speed reduction system and Gradeability control system are considered as desirable requirements that will be evaluated.

The machinery equipped with these safety features, will safeguard smooth and safe operation, and will be suitable for the narrow and with ramp environments of port areas.

The machinery will be also equipped with overload system (obligatory requirement)

Any hydraulic system on the machine must be extremely reliable, easy to service with minimum service intervals.

The Candidate should also describe the electric system of which is offered with relevant technical details.

Every forklift will have his own charger accompanied with all proper equipment for charging.

It is clarified that additional to the above, an extra charger (spare) and an extra battery (spare) should be delivered in total, accompanied with all proper equipment for charging.

All chargers may preferably be suitable for outdoor operation.

Operating Environment

The forklift trucks will be designed to work under ambient temperature from -10 to 50°C. They will be suitable for working under any normal, rain and night operation, under dusty conditions, such as dust, grind material, salty air, fog and air with acid/alkaline particles.

The machine will be designed for continuous air-conditioned working time of more than 16 hours per day with one battery pack and one charging session (if this is not possible, is also acceptable to offer continuous air-conditioned working for more than 16 hours per day with two battery packs).

The forklift must have the ability to work for more than 16 hours continuously with one, or max two, battery packs. The time of fully recharging the batteries pack must be mentioned in the offer in order to be evaluated.

Cabin

The machine must be equipped with, a well-designed cabin with A/C which will offer great visibility (forwards/backwards), a fully adjustable operators' seat, a power-assisted steering, proper control levers (or joystick) in order for the operators to work in a comfortable and safe environment by having the full control of the machine.

The machine must be equipped with non-slip steps and handrails for safe access to the cabin. The cabin must have doors (with opening windows) on both sides so the driver can exit from either side in case of an emergency.

Cabin will have at least the following:

- Fully adjustable seat with belt (adjustable up to 150kg).
- Adjustable height length and tilt backrest.
- Steering wheel with spinner
- Tilt able steering wheel column
- Levers installed in steering column (shifting, direction indicators)
- Window panes on roof (or plastic panes on roof) tinted and tempered, window panes on rear and front (tinted and tempered)
- Wiper and washer system for front and back panel.
- Automatic gear shifting, possible to change to manual gearshift.
- Rear lights and brake lights.
- Overload cut-out feature.
- Working light front fenders 2 pieces / Working light mast 2 pieces / Indicator lamps incl. hazard lights.
- All the lights must be LED technology.
- Safety special LED or laser light for ground clearance

The electric-powered 2.5-ton forklift trucks will be painted in RAL code that will be decided by PPA upon contract signing.

ANNEX A - Minimum Technical Requirements Table

	General Description	Minimum Requirements	Scoring criteria	Scoring weight	Proposal
Brand Model	Brand and Model	Blank	Blank	Blank	
Type	Forklift type	Counterbalance including lifting bolt fixtures on counter weight frame	(Obligatory requirement)	Blank	
Capacity	Rated load capacity	≥2.500 kg's @ ≥500mm LC	Official Manufacturer Data	Blank	
Engine, transmission and electrical	Power type	<p>Full electric, battery driven (time of fully recharging the batteries pack must be mentioned in order to be evaluated).</p> <p>Lithium-ion batteries is An obligatory requirement for fast charging.</p> <p>Side battery removal for battery swap (optional).</p>	<p>Data/reference sheets to be provided for reference, in order to be evaluated.</p> <p>Charger's specifications to be evaluated.</p> <p>Battery capacity under load to be evaluated.</p> <p>Forklifts with best charging time, best battery capacity and battery swap option will receive the highest scoring (20 points)</p>	Up to 20 points (maximum)	
	Drive system and axles	Of manufacturers proposal (detailed	Data/reference sheets to be provided for	Up to 10 points (maximum)	

		specifications to be mentioned) Steering type (Hydraulic or Electric)	reference, in order to be evaluated.		
	Electrical system and components	Of manufacturers proposed brand (To include working LED lighting, buzzers, alarms, outdoor charges etc.)	Data/reference sheets to be provided for reference, in order to be evaluated.	Up to 10 points (maximum)	
Extra features	Fork side shift and independent fork positioning system.	Obligatory and of manufacturers proposal	(Obligatory requirement)	Blank	
	Mast type	Free lift type of manufacturers proposal (able to load & unload a standard container cargo content)	Data/reference sheets to be provided for reference, in order to be evaluated.	Up to 10 points (maximum)	
	Tyre brand and size	Of manufacturers proposal	(Data/reference sheets to be provided for reference)	Blank	
Safety Features	Safety Systems	Load weight indicators. Stability control system. Automatic speed reduction system. Protection from dust and moisture (IP-rated components for outdoor use.) Overload system Gradeability control.	Description of the safety features to be provided. Forklifts equipped with all mentioned safety systems will receive the highest scoring (20 points). Overload system is an obligatory requirement.	Up to 20 points (maximum)	
Extra features	Cabin type	Fully enclosed type with the appropriate cooling and heating system.	Data/reference sheets to be provided for	Up to 5 points (maximum)	

			reference, in order to be evaluated		
	Seat type	Fully adjustable type for up to 150kg's SWL / well known brand.	(Data/reference sheets to be provided for evaluation)	Up to 5 points (maximum)	
	Painting standards	Of manufactures proposal, with corrosion protection category for port enviroment (RAL code to be decided by PPA)	(Obligatory requirement)	Blank	
Other technical specifications	Fork mast tilt angle	Forward $\geq 5^{\circ}$ - backward $\geq 10^{\circ}$ degrees approx.	(Obligatory requirement)	Blank	
	Travel speed	≥ 15 km/h forward movement for full and empty (Speed selector switch will be favoured)			
	Brake type	Of manufactures proposal			
Dimensions	Lifting height	≥ 3000 mm approx.	(Obligatory requirement)	Blank	
	Fork load centre	≥ 500 mm			
	Total height including mast lowered	≤ 2200 mm approx.			
	Overall length (Without forks)	≤ 3500 mm approx.			
	Overall width	≤ 1250 mm approx.			
	Overall weight	Of manufacturers proposal			

	Fork sizes	≥ 1070mm (42 inch) (*preferable, not an exclusion criterion)			
	Min. ground clearance	≥110 mm approx.			
	General Description	Minimum Requirements	Scoring criteria	Scoring weight	Proposal
<i>Documentation, certification and spare parts</i>	Documentation	Operators and Maintenance manuals in English, and Bill of Material (machine cards) to be provided in paper and CD. Spare parts book to be provided upon arrival of equipment. (Schematic drawings to be provided upon Offer).	(Obligatory requirement)	Blank	
<i>Documentation, certification and spare parts</i>	Certification	1) To bear the CE marking, accompanied by the EC declaration of conformity 2) Manufacturer to provide ISO 9001 certificate with Offer regarding the manufacture of the same kind of forklifts at the same manufacture site as those offered. 3) Noise levels to be declared (according to Outdoor Noise Equipment applied EU Directive).	(These fields are of standards and obligatory requirement).	Blank	

Spare parts	Spare part requirements	1) <u>Each</u> forklift will be accompanied with one spare front complete wheel (rim, tyre etc) and one spare rear complete wheel (rim, tyre etc). for each forklift.	(These fields are of standards and obligatory requirement).	Blank	
		2) <u>Each</u> forklift will be accompanied with one full set of filters & spare parts for the maintenance intervals of the first 500 operating hours, according to manufacturer preventative maintenance plan.		Blank	
		3) One (1) extra charger (spare) and one (1) extra battery pack (spare) should be delivered in total, accompanied with all proper equipment for charging of forklift.		Blank	
		4) One (1) complete operator's seat (spare) accompanied with all proper equipment for fitting on forklift		Blank	
		5) One (1) complete set of lights (spare) i.e. front & rear working lights mast lights, hazard lights, beacon, etc.		Blank	

<i>Delivery time</i>	Delivery time	Up to seven (7) months ready to operate at Cruise Terminal of P.P.A. S.A.	(Obligatory Requirement)	Blank	
<i>Warranty time</i>	Warranty	At least three (3) year for structure and parts (Excluding wear and tear parts). Availability of parts and technicians during warranty time to be stated. Diagnostic systems for support to be stated	Ten (10) points for minimum warranty time according to tender, five extra points per every additional year warranty provided and up to 20 points in total.	Up to 20 points (maximum)	

ANNEX B: FINANCIAL OFFER SUBMISSION FORM

To: _____

[Name and address of PPA]

We, the undersigned, offer [.....] in accordance with your Invitation entitled “**Procurement of eleven (11) 2,5 tons Electric Forklift Trucks for Cruise Terminal of PPA**” dated [Date] and our Offer. Our attached Financial Proposal is for the sum of Euros[Amount in words and figures] and is our full and final DDP offer for “Ready to operate” status of equipment and does not include VAT.

EQUIPMENT – ELECTRIC-POWERED 2.5 TON FORKLIFT TRUCKS				
Item #	Description / Category	A1: Unit Equipment Price (€)	Quantity	A2: Total Equipment Price (€)
		(without VAT)		(without VAT)
Price for forklift trucks				
Price for Spare Parts				
Price for Special Tools (if any)				
TOTAL NET EQUIPMENT PRICE (€):				

Our Offer shall be valid and binding (without any terms) vis-à-vis PPA for four (4) months after the expiry of submission date of the offers, plus additional months if PPA requests so, according to the tender terms.

We understand you are not bound to accept our Proposal and that we are not entitled to any compensation in case of non-acceptance or withdrawal of our proposal.

All costs and procedures in order for the equipment to be delivered “Ready to Operate” at PPA S.A. premises will be fully borne and conducted by us, such as: All test and certification costs & procedures, including the costs & procedures of issuance of type-approvals, registration plates, license registries and, in general, for the fulfilment of any other relevant legal requirement, related to the use and function of the equipment according to Greek Law. Provision of all documentation, manuals and specific tools and instruments as stated in this Tender document. Costs & procedures of transportation, related insurance and customs clearance.

Yours sincerely,

_____ [Authorized Signature]

_____ [Name and Title of Signatory]:

_____ [Name of Firm]

_____ [Address]

ANNEX C: FORM OF TENDER PARTICIPATION BANK GUARANTEE LETTER

(TENDER BANK GUARANTEE)

Piraeus Port Authority S.A. (PPA S.A.)

10, Akti Miaouli

185 38, Piraeus Greece

Date:

Dear Sirs,

1. We have been advised that:

a)[Full Name], a [Type of Entity], lawfully established under the laws of [jurisdiction], with registered offices at [Full Address of Registered Office], registration number [number of corporations' or similar register], as lawfully represented (the "Candidate") intends to submit a binding offer (the "Offer"), in response to a document entitled "**Procurement of eleven(11) 2,5 tons Electric Forklift Trucks for Cruise Terminal of PPA**", issued by Piraeus Port Authority S.A. ("PPA" or "you") and dated (The "Call"). Capitalised terms not defined herein shall be used as defined in the Call.

2. We have been advised that the obligations of Candidates regarding their participation in the tender process are several and accept to be bound by and to honour this letter of guarantee whether or not a call on this instrument results from the act or omission of any of the persons named at the beginning of paragraph 3 below.

3. In view of the foregoing and at the request and for the account of the Candidate, we [Full Name of Eligible Bank], acting through our [●] branch of [Full Address], hereby guarantee irrevocably and unreservedly to PPA S.A. for the full and proper observance by, and compliance of the Candidate with the terms and conditions applicable to their participation in the Process, as well as for any and all other financial and non-financial obligations of the Candidate relating to its participation in the Process, each pursuant to Call and the provisions of applicable law, up to a maximum aggregate amount of (€)

4. We shall commit the above amount and shall pay same to you in whole or in such part as you may specify in writing, without any objection or pretext, within two (2) Athens business days following receipt of your first and simple demand in writing or by authenticated SWIFT making reference to this letter of guarantee and stating that the candidate(s) failed to comply with the terms

5. We hereby expressly and irrevocably waive the benefit of division and discussion, our right to invoke any of the objections of the prime obligor, including personal and non-personal objections and, in particular, any objection provided for under Articles 852-855, 862-863, ~~866~~, 867 and 869 of the Greek Civil Code and waiving also any and all of our rights under the said Articles.

6. No approval, act or consent on the part of any of the Candidates, the applicant(s) hereof or any third party shall be required for payment of any amounts hereunder. In addition, no objection or disagreement of any of the foregoing persons or their eventual recourse to courts of any jurisdiction or arbitral tribunals seeking non-forfeiture of this letter of guarantee shall be taken into consideration.

7. Subject to paragraph 8 below, this letter of guarantee is of indefinite duration and in any case shall remain in full force and effect until the earlier of: (a) the date on which all amounts available hereunder have been fully and actually drawn and paid to you; (b) upon receipt of your confirmation in writing or by authenticated SWIFT to the effect that you finally and irrevocably release us from any obligations hereunder.

8. This guarantee shall be governed and construed in accordance with Greek law. The courts of Piraeus, Greece shall have exclusive jurisdiction to resolve any disputes associated with this instrument.

Respectfully,

For [Eligible Bank]

[Authorized Signatures]

ANNEX D: FORM OF GOOD PERFORMANCE BANK GUARANTEE

(TENDER BANK GUARANTEE)

Piraeus Port Authority S.A. (PPA S.A.)

10, Akti Miaouli

185 38, Piraeus Greece

Date:

Dear Sirs,

1. Herewith we guarantee, irrevocably and unconditionally, waiving the right to divide and to require the debtor to pay first, in favour of Piraeus Port Authority S.A. Akti Miaouli 10, 18538 Piraeus, Greece and up to the amount of euro [.....] for the good performance of the contract with [...company name....], [...company address..], concerning the tender procedure initiated on [...date..], as subsequently amended accordingly of Piraeus Port Authority S.A. Akti Miaouli 10, 18538 Piraeus, Greece, with the subject: [...tender subject....] of total value euro [.....], in accordance with the number [....] purchase order of yours dated [.....].

2. The above amount of guarantee is held at your disposal which we are obliged to pay to you in whole or in part without any rejection or objection on our behalf and without considering the merits of your claim within three (3) days upon your written notice.

3. For the purpose of identification your written demand for payment and all other correspondences has to be presented to us in full by authenticated swift message to our swift address [.....] through the intermediary of a bank. Within the validity period of this guarantee, confirming that your original demand for payment or any other correspondence has been sent to us by registered mail or special courier and that the signatures appearing thereon are authentic and legally binding upon your company. Your written demand or other correspondence by registered mail or special courier shall be accompanied by a cover letter issued by the intermediary bank confirming that the signatures appearing on the beneficiary's attached document are authentic and legally binding upon your company. Your written demand and all other correspondence shall be issued in Greek or English language. For the avoidance of doubt, your demand for payment or any other correspondence shall be deemed to have lodged on the date on which your demand for payment or any other correspondence sent via registered mail or special courier is in our possession at our counters in [.....]

4. This guarantee is valid until [....] at the latest and will automatically become null and void, if your claim in the above form has not been received by us on or before the above mentioned expiry date regardless of such date being a banking day or not. Upon expiry, we shall be automatically released and discharged from all our liabilities under this guarantee, whether this guarantee is returned to us from cancellation or not.

5. This guarantee is personal to you and is neither assignable nor transferable.

6. If the guarantee is forfeited, the amount of the forfeiture is subject to the applicable stamp duty.

7. This guarantee is governed by Greek law and it is subject to the exclusive jurisdiction of the courts of Piraeus, Greece.

Respectfully,

For [Eligible Bank]

[Authorized Signatures]

ANNEX E: FORM OF ADVANCE PAYMENT BANK GUARANTEE

(TENDER BANK GUARANTEE)

Piraeus Port Authority S.A. (PPA S.A.)

10, Akti Miaouli

185 38, Piraeus Greece

Date:

ADVANCE PAYMENT LETTER OF GUARANTEE NUMBER: EURO

We are honoured to notify you that we hereby expressly, unreservedly and irrevocably guarantee, waiving the benefit of division and discussion, our right to invoke any of the objections of the prime obligor, including personal and non-personal objections and, in particular, any objection provided for under Articles 852-856, 862- 869 of the Greek Civil Code and waiving also any and all of our rights under the said Articles and any other provision of law, in favor (in the case of an individual company) of the Company Address

The present letter will remain at your disposal and will pay it to you in whole or in part, in accordance with your instructions, without any objection or demurral from us and without investigations the justification of your claim within three (3) days of your written notification.

The present letter is valid until it is returned back from your side or until we receive from you written statement with which it will be considered that our Bank is free from any liability whatsoever.

This present Guarantee is subject to Greek Law and to the exclusive jurisdiction of the Courts of Piraeus. We confirm that by we are responsible for issuing the present letter of guarantee and that there is no violation of the provisions regarding the maximum amount limit of issuance of letters of guarantee by our Bank.

(Authorized Signature) For [Eligible Bank]

ANNEX F: COMPLIANCE TABLE

	General Description	Minimum Requirements	Compliance Yes/No (to be filled in)	Ref. page of technical offer (to be filled in)
Brand Model	Brand and Model	Blank		
Type	Forklift type	Counterbalance including lifting bolt fixtures on counter weight frame		
Capacity	Rated load capacity	≥2.500 kg's @ ≥500mm LC		
Engine, transmission and electrical	Power type	Full electric, battery driven (time of fully recharging the batteries pack must be mentioned in order to be evaluated). Lithium-ion batteries is An obligatory requirement for fast charging. Side battery removal for battery swap (optional).		
	Drive system and axles	Of manufacturers proposal (detailed specifications to be mentioned) Steering type (Hydraulic or Electric)		
	Electrical system and components	Of manufacturers proposed brand (To include working LED		

		lighting, buzzers, alarms, outdoor charges etc.)		
Extra features	Fork side shift and independent fork positioning system.	Obligatory and of manufacturers proposal		
	Mast type	Free lift type of manufacturers proposal (able to load & unload a standard container cargo content)		
	Tyre brand and size	Of manufacturers proposal		
Safety Features	Safety Systems	Load weight indicators. Stability control system. Automatic speed reduction system. Protection from dust and moisture (IP-rated components for outdoor use.) Overload system Gradeability control.		
Extra features	Cabin type	Fully enclosed type with the appropriate cooling and heating system.		
	Seat type	Fully adjustable type for up to 150kg's SWL / well known brand.		
	Painting standards	Of manufactures proposal, with corrosion protection category for port enviroment (RAL code to be decided by PPA)		

Other technical specifications	Fork mast tilt angle	Forward $\geq 5^{\circ}$ - backward $\geq 10^{\circ}$ degrees approx.		
	Travel speed	≥ 15 km/h forward movement for full and empty (Speed selector switch will be favoured)		
	Brake type	Of manufactures proposal		
Dimensions	Lifting height	≥ 3000 mm approx.		
	Fork load centre	≥ 500 mm		
	Total height including mast lowered	≤ 2200 mm approx.		
	Overall length (Without forks)	≤ 3500 mm approx.		
	Overall width	≤ 1250 mm approx.		
	Overall weight	Of manufacturers proposal		
	Fork sizes	≥ 1070 mm (42 inch) (*preferable, not an exclusion criterion)		
	Min. ground clearance	≥ 110 mm approx.		
	General Description	Minimum Requirements		Proposal

<i>Documentation, certification and spare parts</i>	Documentation	Operators and Maintenance manuals in English, and Bill of Material (machine cards) to be provided in paper and CD. Spare parts book to be provided upon arrival of equipment. (Schematic drawings to be provided upon Offer).		
<i>Documentation, certification and spare parts</i>	Certification	<p>1) To bear the CE marking, accompanied by the EC declaration of conformity</p> <p>2) Manufacturer to provide ISO 9001 certificate with Offer regarding the manufacture of the same kind of forklifts at the same manufacture site as those offered.</p> <p>3) Noise levels to be declared (according to Outdoor Noise Equipment applied EU Directive).</p>		
<i>Spare parts</i>	Spare part requirements	1) <u>Each</u> forklift will be accompanied with one spare front complete wheel (rim, tyre etc) and one spare rear complete wheel (rim, tyre etc). for each forklift.		

		2) <u>Each</u> forklift will be accompanied with one full set of filters & spare parts for the maintenance intervals of the first 500 operating hours, according to manufacturer preventative maintenance plan.		
		3) One (1) extra charger (spare) and one (1) extra battery pack (spare) should be delivered in total, accompanied with all proper equipment for charging of forklift.		
		4) One (1) complete operator's seat (spare) accompanied with all proper equipment for fitting on forklift		
		5) One (1) complete set of lights (spare) i.e. front & rear working lights mast lights, hazard lights, beacon, etc.		
<i>Delivery time</i>	Delivery time	Up to seven (7) months ready to operate at Cruise Terminal of P.P.A. S.A.		

Warranty time	Warranty	<p>At least three (3) year for structure and parts (Excluding wear and tear parts).</p> <p>Availability of parts and technicians during warranty time to be stated.</p> <p>Diagnostic systems for support to be stated</p>		
----------------------	----------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--